

LETTER HEAD
[END-USER BUYER]

To Whom It May Concern:

[BUYER (MEDICAL OR GOV AGENCY)] has authorized [CONSULTANT_NAME] to evaluate, source, and secure ongoing [chose a product: 3M N95 Disposable Respirators, Model 1860, 3M N95 Disposable Respirators, Model 8210, or PPE products] on our behalf.

Please contact me directly if you have any questions.

Thank you.

[BUYER (MEDICAL OR GOV AGENCY)]
[Name, Title]
[email]
[phone]